

February 21, 2018

INVITATION TO BID  
REQUEST FOR QUALIFICATIONS

The Town of Chester is seeking qualification bids for design engineering services for the Depot Street Sidewalk upgrade located in Chester, Vermont. The Municipality is seeking a Consultant with expertise in designing, engineering and permitting. The procurement process for selection of the Consultant will be a Qualifications Based Selection (QBS). We are not seeking a detailed scope of work or cost proposal at this time. The successful Consultant will be selected based upon their demonstrated ability to provide the highest qualified team to achieve the goals of the project through their SOQ and possible interview with the selection committee.

The Town of Chester is the recipient of the Bicycle and Pedestrian Grant funded through the Vermont Agency of Transportation and will be using these funds to pay for this project. Therefore, the project will be developed according to the guidelines established by the VTrans Municipal Assistance Bureau and will be required to be in compliance with the Federal and State standards and policies.

For a copy of the Request for Qualifications bid package please contact Julie Hance at the Chester Town Office, 556 Elm Street, Chester, VT, 05143, (802) 875-2173, or [julie.hance@chestervt.gov](mailto:julie.hance@chestervt.gov). Office hours are Monday through Friday, 8:00 a.m. until 4:00 p.m.

All bids should be submitted in a sealed envelope labeled "Depot Street Sidewalk Project" and should be forwarded to the Town Manager's Office, 556 Elm Street (P.O. Box 370) Chester, VT 05143, on or **before 3:00 p.m. on Wednesday, April 4, 2018.**