

## NOTICE TO BIDDERS

### Chester Village Wayfinding System RFP

The Town of Chester, VT will receive sealed bids for Chester Village Wayfinding System RFP. The sealed bid must be received in its' entirety by the Town of Chester Town Manager, 556 Elm Street, P.O. Box 370, Chester, VT 05143, by **Friday, June 9, 2023, at 2:00 p.m.** at which time they will be publicly opened and read.

The project work site is located within (or near) the Village boundary of Chester, Vermont. The project includes the provision of all labor, materials, machinery, tools, scaffolding, equipment, and other means of construction necessary and incidental to the fabrication and installation of wayfinding signage.

Copies of the RFP may be obtained from the Chester Town Manager, 556 Elm Street, Chester, VT 05143, or can be found on the Town's web page at <https://www.chestervt.gov/>, under the link for "Bids & RFPs". There is no fee for these documents.

Questions regarding the Contract Documents should be directed to Julie Hance, Town Manager, in writing, at [julie.hance@chestervt.gov](mailto:julie.hance@chestervt.gov).

Addenda, if any, will be issued only to those persons whose name and address are on record with the Town as having obtained a bid packet. Addenda to the bid, when issued, will be on file in the Town Clerk's Office at least five days before the bid opening date. If you have obtained a bid packet through the Town's web site and would like to be on record for any Addenda, please email [julie.hance@chestervt.gov](mailto:julie.hance@chestervt.gov) with your name, bid packet obtained and email address.

The Town is seeking pricing on a lump sum basis, with deduct unit prices. Each bid must be accompanied by a Bid Security in the amount of ten (10) percent of the lump sum base bid in accordance with the Instructions to Bidders. The successful bidder will be required to furnish a Performance Bond and a Labor and Materials Bond, each in the full amount of the contract price.

All bids must be made on the official bid form or an exact copy by reproduction and enclosed in a sealed envelope. No bidder may withdraw his/her bid within sixty (60) calendar days after the actual date of the opening thereof. After sixty days an offer may be withdrawn in writing.

The Town of Chester reserves the right to reject all bids, to waive all informalities and the right to disregard all nonconforming, non-responsive or conditional bid documents.